



# Lorain County Children and Families First Council Budget and Finance Subcommittee

## Attendees:

- Chelsea Freeman-Yates
- Mark Adams
- Kristen Fox-Berki
- Franco Gallo
- Dan Haight
- Barbara Tamas
- Jon Paul Filipkowski
- Tammy Taylor

## Opening:

- The regular meeting of the Children and Families First Council Budget and Finance Subcommittee was called to order at 8:02 am on January 8, 2025 by Chelsea Freeman-Yates.

## Approval of Minutes:

- Meeting minutes were not available from the last meeting, but will be approved at the next meeting.

## Open Issues:

1. Dan Haight requested if an income statement was available. We are currently unable to due to doing everything in Excel. Chelsea and Yacylin will create an income statement to provide at a later time.
2. Dan Haight also inquired if the revenue exceeded expenses for the year. The current agenda shows that we are superseding what they were last year as we are brining in more money than we are spending and that includes our billable dollars.
3. Funding In
  - MISC FUNDS
    - i. Some of the Service Coordination Incentive funds were used to purchase items for council members
    - ii. Youth Leadership Funds have not been touched and the project is pending
    - iii. FCSS Miscellaneous Funds from previous years are still available and will be used as FCSS funds are exhausted
  - ANNUAL ALLOCATIONS
    - i. FCSS FSY25 has had about half used
    - ii. OCBF FSY25 money came in
    - iii. TANF funding for FSY24 has been expended.
    - iv. TANF funding for FSY25 has been received for \$370,000 after going back into contract
      1. Average billing per month is \$42,000
      2. Estimated to have expended by June 2025
    - v. MSY CPS 13% FSY25 we have received our allocation of \$59,000 and also have rollover funds. Current balance is \$91,570.88 of which \$30,000 is from rollovers.
    - vi. El Admin FSY25 pays a portion of Chelsea and Yacylin's salaries. Half has been expended (contract started in July).



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- vii. EI Outreach FSY25 still has \$21,420.44. In talks with EI as to what to do with this balance as it goes away at the end of June.
  - o POOLED FUNDING
    - i. Children Services balance of \$456,905.69 includes FSY25.
    - ii. MHARS Board balance of \$120,000.00 includes FSY25.
    - iii. Board of DD balance of \$65,461.99 is for unsupported salaries. We just received the check. The balance includes \$40,000 from this year.
    - iv. Lorain County Public Health balance of \$80,000.00 which doesn't include FSY25. Mark Adams let Chelsea know that the check will be coming in fairly quickly.
    - v. ARPA balance. All money had to be expended last year.
    - vi. Commissioner General Fund balance of \$367,816.07 and includes the check from FSY25.
    - vii. The original resolution from Children Services and the Commissioners of \$600,000.00 has been exhausted.
    - viii. A conversation needs to be had with Dan Haight regarding what the pooled funding will look like now that the agreement for \$200,000 is up. We are continuing to get the \$40,000 from other agencies. She will bring up the conversation at the meeting later this month.
    - ix. Barbara Tamas shared that at the last directors meeting that they are projecting a \$4M budget shortfall.
    - x. Chelsea Freeman-Yates will look at the numbers as we haven't used the money yet. Currently we are exceeding our expenditures.
  - o ONE TIME FUNDING/CONTINUED FUNDING
    - i. Commissioners General Fund and Children Services have paid out the \$400,000 for 3 years and it is now done.
    - ii. The Board of DD is looking into a collaboration with LCCFC for a trainer of professional development and parent education. The \$40,000 that is normally provided to LCCFFC by the Board of DD would go away and be used to help pay that individual's salary. Talks are ongoing.
    - iii. Incentive and Youth Leadership Funds are both not going to continue.
    - iv. The state put out \$1,443,000 to all 88 counties for new shared plan incentives. LCCFFC wrote a plan immediately. Only 18 counties submitted their applications. If we do end up receiving our portion of the money it will be going to the respite workgroup that we have become involved in.
    - v. FCSS, OCBF, and MSY CPS 13% funds have stayed the same and will be continuing
    - vi. TANF funds have increased and will be continuing, we may ask for an increase
    - vii. EI Funds increased this year and will be continuing
    - viii. Pooled Funds (LCPH and MHARS Board) will be continuing
    - ix. Random grant opportunities are also still available
4. New/Old
- o Increase outreach and sponsorships
    - i. Connecting for Kids will take place in March (sponsor)
    - ii. Lorain County Respite Workgroup. This is where the funds will be going that we wrote for the Shared Plan Incentive.
    - iii. Lorain County Truancy Workgroup - We've been throwing around ideas using a joint effort for reducing truancy and programming.



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- iv. LCCFFC would be asking council to provide a mini grant for \$25,000 FS26. Providers that work within Lorain County and work with children would need to write an application to apply for \$5,000.
- v. Lorain County Kids Summit – We are looking at a September/October date along with venue. We need a budget and LCPH will be providing an intern to help with setting it up.
- vi. Annual LCCFFC Family Event – We will be doing in Elyria with a location and theme pending. Chelsea will be meeting with Kevin Brubaker to discuss. We are looking at an August date.
- vii. Netsuite will not be an option due to the pricing. We are looking to move forward with Quickbooks which will run between \$150-250 per month depending on the package. All historical data would need to be entered by hand.

## Next Meeting:

- The next meetings are scheduled for April 2<sup>nd</sup>, 2025 @ 8:30 am, July 9<sup>th</sup>, 2025 @ 8:30 am, October 8<sup>th</sup>, 2025 @ 8:30 am and January 14<sup>th</sup>, 2026 @ 8:30 am

## Comments/tasks assigned:

- None

## Adjournment:

- The meeting was adjourned at 8:35 am by Chelsea Freeman-Yates

Minutes submitted by: Tammy Taylor