



# Lorain County Children and Families First Council Budget and Finance Subcommittee

## Attendees

- Chelsea Freeman-Yates
- Kristen Fox-Berki
- Dan Haight
- Christopher Cabot
- Jon Paul Filipkowski
- Tammy Taylor

## Opening:

- The regular meeting of the Children and Families First Council Budget and Finance Subcommittee was called to order at 8:00 am on November 5, 2025 by Chelsea Freeman-Yates.

## Approval of Minutes:

- Meeting minutes from January 7<sup>th</sup> were approved by Franco Gallo.

## Open Issues:

1. Our Fiscal Administrator left and we are working to find a replacement. We have hired someone but it was not a good fit so we have placed another ad.
2. Entries into Quickbooks have been paused for the time being until we have the capacity to start it back up.
3. We have completed the expense and data report for FY 2025 and it has been forwarded to all budget committee members.
4. Chelsea shared on screen the Income and Expense Statement for all accounts.
5. A lot of money was spent last fiscal year but we were under budget. The Lorain County Kids Summit came in under budget. The original budget was about \$40,000 and we came in with final numbers of \$31,500. We were able to use all of our funding streams and not solely the pool funding.
6. We are working at updating our August, September and October Income and Expense report.
7. Funding In
  - MISC FUNDS
    - i. Service Coordination Incentive funds have a balance of \$2,757.53.
    - ii. Youth Leadership Funds have not been touched and are still at \$7,812.50. Chelsea is speaking with the Urban League to see how we can use these funds.
    - iii. We have received the Shared Plan Incentive funds of \$16,748.37 which will be used for the new respite program in Lorain County that the Respite Workgroup is working on. We are looking at an anticipated rollout some time in Summer 2026.
    - iv. FCSS Misc Funds has a balance of \$11,387.30. This includes rollover funding which can no longer be rolled over moving forward.
  - ANNUAL ALLOCATIONS
    - i. Our current FCSS FSY26 allocation is \$64,853 and we are waiting for this funding to be deposited.
    - ii. FCSS FSY27 allocation will be \$84,043. We will be receiving an increase.



# Lorain County Children and Families First Council Budget and Finance Subcommittee

- iii. OCBF funding has not yet been received, and that number will be \$30,750. Our MSY Admin of \$3,600 is also pulled into that.
- iv. TANF (title) funding has a balance of \$34,334.14. Our TANF contract for this fiscal year is \$370,000 which we should not have a problem expending that amount. We have been averaging \$34,000-35,000 per month. About 70-80% of our clients at TANF eligible.
- v. MSY CPS 12% FSY25 from Children Services has a balance of \$120,856.21 (rollover)
- vi. MSY CPS 12% FSY26 amount has been deposited for \$59,752.08 with a balance of \$180,608.29
- vii. EI Admin FSY26 has a balance of \$98,483.31. EI billings have all be submitted and the September billing has been submitted for payment which would leave a balance of \$78,896.24.
- viii. EI Outreach FSY26 has a balance of \$27,430
- o POOLED FUNDING
  - i. Children Services balance \$327,157.73
  - ii. MHARS board balance \$120,000
  - iii. Board of DD balance \$12,988.56. This is for Unsupported Salary Only.
  - iv. Lorain County Public Health balance \$120,000
  - v. Commissioners General Funds \$350,806.43
- o POOLED FUNDS FSY26 request
  - i. LCPH \$40,000 (this is in their budget)
  - ii. MHARS \$40,000 (this is in their budget)
  - iii. LCBDD Murray Ridge \$0.00 (LCBDD in partnership with LCCFFC training position)
  - iv. Children Services \$0
  - v. Lorain County Commissioners \$0
- o CURRENT CONTRACTS
  - i. Catholic Charities – We did not recontract with them due to prior issues.
  - ii. Child Care Resource Center FSY26 \$25,000, balance \$21,166.10
  - iii. EI Service Coordination Neighborhood Alliance FSY26 \$989,802.77
  - iv. Ohio Start \$5,000, balance \$4,700
  - v. Family Support Specialist - FSY25 Check \$5,900 (Paid to LCCFFC)
  - vi. Family Support Specialist - FSY26 Check \$5,900 (Paid to LCCFFC) – This amount will probably be more but a contract has not been executed yet
  - vii. Lorain Early Learning Initiative \$5,000 (contract pending) - (Chelsea is working on this contract),

## 8. New/Old

- o Increase outreach and sponsorships
  - i. Lorain County Respite Workgroup\*
    - 1. Lorain County Care Connection for Respite Services
    - 2. \$16,748.37 allocated to this work – Shared Plan Funding
  - ii. Lorain County Truancy Workgroup\*
    - 1. Truancy Tool Kit
    - 2. \$10,000 budget
  - iii. LCCFFC Mini Grant idea for \$25,000
    - 1. Awardees are:



# Lorain County Children and Families First Council Budget and Finance Subcommittee

- a. Wellington City Schools – Truancy/PBIS (Wellington Specific)
  - b. Childcare Resources Center – Conscious Discipline (County)
  - c. Avon Lake City Schools – Truancy (Avon Lake)
  - d. Oberlin Kids – Early Childhood (Oberlin Specific)
  - e. Together In Plan – Preschool supports for EI transitioners (County)
2. Contracts will be prepared and executed at the end of November/December
- iv. ROX – There were several mini grant submissions for this group. ROX is a girl's group. Training is costly, and it costs \$100 per year per girl to be in the program. Schools that currently support the program are:
    1. Keystone
    2. Firelands
    3. Wellington
    4. North Ridgeville
    5. Avon Lake
    6. Amherst
    7. Sheffield-Sheffield Lake
    8. Lake Ridge Academy
    9. Oberlin

Chelsea has talked with the ESC and MHARS board to see if this is something that can use their pooled funding that they provide to help support this group. These are preliminary conversations. The ROX group would fall under our mission as it aligns with our shared plan. It's a mental health plan that works on leadership, self-esteem and community-based projects including school readiness.

- v. The Lorain County Kids Summit workgroup will be starting sometime in December. We will come up with a goal in this workgroup.
- vi. The Annual LCCFFC Family Event – This was done at the Fall Fest in North Ridgeville. It was a huge success. We gave away 200 pumpkin bags and had to purchase additional candy to give away. We are looking at our next event to be done in conjunction with Oberlin next year and Chelsea will be applying for a \$10,000 grant through the OCTF. If Oberlin doesn't want to do the event we could join up with Elyria or Lorain. The event would need to take place in April 2026.
- vii. Chelsea just received a proposal for additional funding for the Administrative Staffing Support of \$22,616.27. She has already applied for this funding. It would be divided up between ED, AA and FA positions.
- viii. Mark Adams from Lorain County Health Department will be retiring so a new Council Chair will need to be voted on.

## Next Meeting:

- The next meeting is scheduled for January 15th, 2026 @ 8:30 am

## Comments/tasks assigned:

- None



# Lorain County Children and Families First Council Budget and Finance Subcommittee

## **Adjournment:**

- The meeting was adjourned at 9:12 am by Chelsea Freeman-Yates

Minutes submitted by: Tammy Taylor