



Lorain County Children and Families First Council Budget and Finance Subcommittee

Attendees

- Chelsea Freeman-Yates
- Kristen Fox-Berki
- Dan Haight
- Franco Gallo
- Jon Paul Filipkowski
- Taylor Austin

Opening:

- The regular meeting of the Children and Families First Council Budget and Finance Subcommittee was called to order at 8:30 am on April 17, 2026 by Chelsea Freeman-Yates.

Approval of Minutes:

- Meeting minutes from November 5, 2025 were approved by Franco Gallo.

Open Issues:

1. Master Contract/ Provider List
 - Chelsea shared on screen showed on screen. The set up follows LCCS. If we go over the amount, we file an amendment and then Kristen will put it on the board agenda. This has been better than getting a resolution and these have been good for coverage for what we spend. The ones that are blank are ones that we are not going back in contract with. Catholic Charities we are not going back in contract with but they were left on and blank because they been a vendor for so long. The ones towards the bottom we do not have a contract with but the board wants to see that they are funds that we are encumbering for our overhead costs and reflect what are we committed to. The current effect date column reflects the board approval dates but the contracts follow fiscal year.
2. CFFC budget overview
 - County Budget FY26 and FY27
 - i. Chelsea shared we are redoing our forecasting for FS27. We only have the ability to budget \$750,000 but we have a much larger budget. The biggest issue is that we exhausted Neighborhood Alliance in January and we are only allowed a purchase order for \$300k. We have had to take money from other allocations to move over. It is stopping other business by doing that. The county only allows us to budget \$442,000 for Neighborhood Alliance, when the contract is \$1.1mill. Kristen and Chelsea will meet with KC to work to resolve budget issues.
 - Financial report FS26 (through November 2025)
 - Running totals for Ensure They Shine Event
 - Sample Reports from QBO of future reports
 - Balance on Accounts as of 4/16/26- We do not have access to ORACLE currently due to an IT issue. There is no date for when it will be fixed as of yet.
 - Admin 8100 \$661,753.26
 - PCSA 12% 8200 \$137,516.34



Lorain County Children and Families First Council Budget and Finance Subcommittee

- Pooled/ General Funds 8200.8200 \$1,052,885.70
- EI 8240 \$580,479.60- this is the account that we use to pay Neighborhood Alliance, but are having the budgeting issue.
- FCSS 8280 \$70,965.00

3. Funding In

- o MISC FUNDING
 - i. Service Coordination Incentive funds amount \$4,744.00 balance **\$2757.53**
 - ii. Youth Leadership Funds **\$7,812.50**- Youth Council is growing. We will be going into contract with Urban League.
 - iii. Shared Plan Incentive funds **\$16,748.37**- We are very active in the respite workgroup which we are hoping to rollout in August.
 - iv. FCSS MISC Funds **\$11,387.30**
 - v. FCSS Admin Support Funds **\$22,616.00**- We just received the check which will be going towards Administrative support and paying for salaries.
 - vi. FCSS Admin Support Funds **FSY27 \$25,200.00** (SUBMITTED REQUEST for next fiscal year)
- o ANNUAL ALLOCATIONS
 - i. FCSS Advancement FSY26 amount: \$16,213.00 **balance: \$0.00**
 - ii. FCSS Reimbursement FSY26 amount: \$48,640.00 **balance: \$17,368.53**
 - iii. FCSS FSY27 allocation: \$84,043.00
 - iv. OCBF FSY26 amount: \$30,750.00 **balance pending***-working on putting into QuickBooks, but will be exhausted by June 30th.
 - v. OCBF FSY27 allocation: \$30,750.00
 - vi. MSY ADMIN FSY26 amount: \$3,600.00 **balance pending***- working on putting into QuickBooks, but will be exhausted by June 30th.
 - TANF FSY26 amount \$370,000.00 balance **\$246,576.66**
 - MSYCPS 12% FSY26: amount \$59,752.08 **balance \$137,516.34**
 - EI Admin FSY26 amount: \$98,483.39 **balance: \$39,002.87**
 - vii. EI Admin for FSY27: \$88,040.91- this is less that FSY26 due to employee salary differences. Current employees are different from last year.
 - EI Outreach FSY26 \$27,340.00 **balance: \$26,076.04**
 - viii. EI Outreach for FSY27: \$27,531.00
- o POOLED FUNDING
 - i. Children Services balance- no current request
 - ii. MHARS board balance- FSY26 invoice sent for \$40k; request for FSY27
 - iii. Board of DD balance- no current request
 - iv. Lorain County Public Health- FSY26 invoice sent for \$40k; request for FSY27
 - v. Commissioners General Fun- no current request
- o Current Contracts
 - i. Child Care Resource Center FSY26 **\$25,000.00 balance: \$14,279.57**- considering ending
 - ii. EI Service Coordination Neighborhood Alliance FSY26 **\$989,802.77 balance: 473,892.86**
 - iii. EI Service Allocation for **FSY27: \$935,346.82**



Lorain County Children and Families First Council Budget and Finance Subcommittee

- iv. OhioStart- \$5,000.00 **balance: \$4,700.00- contracted ended**
- v. Family Support Specialist- FSY26 CHECK \$5,900.00 (paid to LC CFFC) – pending, will probably receive in June
- vi. Lorain Early Learning Initiative- \$5,000.00- executed
- o Discussion
 - i. We were not able to get into previous QuickBooks and had to start over with a brand new account. Chelsea showed sample reports on screen.
 - ii. Dan explained that a typical discussion would cover raises next year and healthcare increases next year. Chelsea explained we follow the children services contract. Kristen said the typical raise is 3%, this years contract is still pending but 3% has been factored in. There is no step system in the children services contract. Dan and Franco said we are independent from children services and other entities, they suggested we should be following our own system and our board should be approving. Kristen explained that it was easier to default to LCCS procedures because the council is not meeting monthly and it was hard to get things approved timely so the LCCS board gave stability to CFFC. Chelsea and Kristen will meet to discuss further ideas and steps to give CFFC more autonomy as the roles and processes have changed over the years.
 - iii. Chelsea requested more oversight from the board. Dan requested a more detailed explanation of the responsibilities of the board. Chelsea and Kristen will meet to discuss further policy changes.

4. New/Old

- o Increase outreach and sponsorships
 - i. Lorain County Respite Workgroup*
 - Lorain County Care Connection for Respite Services
 - \$16,748.37 allocated to this work- Shared Plan Funding
 - Applied for Strong Families Safe Communities grant \$75,000
 - ii. Lorain County Truancy Workgroup*- ON HOLD
 - Truancy Tool Kit
 - \$10,000.00 budget
 - iii. Summer Sponsorships/ Event Partnerships
 - Lorain Police Kids Summit- Pending Amount
 - Avon Lake Police Sensory Cruiser Kits- \$1,000.00 pending
 - Lorain City Summer Camp- \$2,375.00 awaiting check
 - Lorain Care Summit (Dec/25)- \$5,000.00
 - Connecting for Kids (Mar/25)1 \$1,100.00 EI dollars
 - Keystone School Family Day event- CANCELLED \$1,000.00
 - Lorain County Fair- estimated \$1,200.00
 - iv. LC CFFC Mini Grant Idea \$25,000.00 FSY26/27 -Checks have been cut for CCRC and Oberlin Kids. Waiting on check from auditors office for Wellington Schools. Avon Lake Schools waiting on contract and invoice.
 - Awardees are:
 - Wellington City Schools- Truancy/ PBIS (Wellington Specific)
 - Childcare Resource Center- Conscious Discipline (County)



Lorain County Children and Families First Council Budget and Finance Subcommittee

- Avon Lake City Schools- Truancy (Avon Lake)
- Oberlin Kids- Early Childhood (Oberlin Specific)
- v. LC CFFC Mini Grant Idea \$25,000.00 FSY 27/28 cycle
- vi. Annual LC CFFC Family Event- \$20,000 budget (10k grant supported)
 - Oberlin next city of choice to partner with- declined our partnership
 - Elyria is hosting FSY26
 - OCTF Proposal for \$10,000 in support of a Family Fun Night to be hosted in April or May in support Child Abuse Prevention Month - awarded
- vii. LC CFFC Staffing
 - FCFC Administrative Staffing Support Funding \$22,616.27
 - Submitted our request for funding 10/30/2025 to support ED, AA, and FA positions equally for FSY26 - awarded
 - FSY27 FCFC Admin \$25,200.00
 - Staffing changes
 - Stacy Poling: Fiscal Officer
 - Taylor Austin: Administrative Operations Manger
 - Jon Paul Filipkowski- Leaving July 2026, the position will not be filled
 - Lead Service Coordinator request
 - Full Time Family Support Coordinator
 - Current \$25,000 CCRC contract
 - Denise Henry does the Peer Support Service work for the grant money* see above
 - Summer/Fall Intern (may be an intern to hire situation)

Next Meeting:

- The Remainder FSY26 and FSY27 meetings are
 - July 9th, 2026 @ 10:30am
 - October 8th, 2026 @9:00am,
 - January 14th, 2027 @10:00am
 - March 1st, 2027 @10:00am
 - April 8th, 2027 10:00am
 - July 8th, 2027 @10:00am

Comments/tasks assigned:

- July 9th, 2026 meeting will need to be rescheduled due to low attendance.

Adjournment:

- The meeting was adjourned at 9:39 am by Chelsea Freeman-Yates

Minutes submitted by: Taylor Austin